

**APPLETON CITY COUNCIL**  
**WEDNESDAY, January 15<sup>th</sup>, 2020 – 5:30 P.M.**  
**Appleton Civic Center**  
**Regular Meeting**  
**-AGENDA-**

**Public Comments:**

**I. Approval of Minutes:** December 18, 2019 Minutes

**II. Public Hearing to Amend Appleton City Code**

Amending the Appleton City Code

a. Title III, Chapter 30, §30.01 City Council Meetings, Item A,

*Motion to approve amending § 30.01 of the City Code as written and have CITY COUNCIL MEETINGS on the Third Wednesday of every month.*

b. Title III Chapter 31, §31.66, through §31.68 Hospital Board

*Motion to approve amending §31.66, §31.67, §31.68 of the City Code as recommended by the City Administrator.*

c. Title XV Chapter 155 Residential Rental Property Licensing

*Motion to table amending Title XV Chapter 155 of the Appleton City Code until the next Regular Meeting of the Appleton City Council on Wednesday, February 19<sup>th</sup>, 2020.*

**III. Presentations:**

- MN Rural Water Association
- APEX – Preliminary Engineering Report

*Motion to approve executing Task-Order Agreement with APEX Engineering, contingent upon legal review by City Counsel for Form and review by the City Administrator for professional symmetry.*

- Open Meeting Law
- Conflict of Interest Laws
- Appleton Area Health

**IV. Old Business:**

**V. New Business:**

- Liquor License Renewals

*Motion to approve Liquor License Renewal for the Paddle Bar & Lounge, Shooters Bar & Grill, VFW, and the Appleton Golf Club from February 1<sup>st</sup>, 2020 until January 31<sup>st</sup>, 2021.*

- Liability Coverage Waivers – Insurance LMCIT

*Motion to not waive the limited liability coverages established by Minn. Stat. § 466.04*

- Gambling

*Motion to approve, without delay, the Appleton Area Health Foundation and the Swift County Fair Association to host their Raffle(s) on Friday, March 13<sup>th</sup>, 2020 and August 23<sup>rd</sup> 2020, respectively. Pursuant to the application guidelines of the Minnesota Gambling Control Board as prescribed by [Minn. Stat. § 349.166 \(C\)](#).*

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- Mayor Appointments (List)

*Motion to approve Mayoral appointments as presented within the list for 2020 Mayoral appointments.*

- Official City New Paper Appleton Press

*Motion to approve resolution 2020-01 selecting the Appleton Press as the City's Official Legal Newspaper for year 2020.*

- Official Depository – Farmers & Merchants Bank (Andrew abstain)

*Motion to approve resolution 2020-02 designating Farmers & Merchants State Bank as an Official Depository for City of Appleton Funds in year 2020.*

- Official Depository – Prairie Sun Bank

*Motion to approve resolution 2020-03 designating Prairie Sun Bank as an Official Depository for City of Appleton Funds in year 2020.*

- 4th quarter Donation resolution 2020-04

*Motion to approve resolution 2020-04 accepting gift and donations for the fourth quart of year 2019.*

- Del Dee Food, Inc. – Nonconforming Allowable Use

*Motion to approve parcels 22-0960-000, 22-0726-000, 22-0738-000 as Nonconforming Allowable Use as established by Chapter 6 of the City of Appleton Zoning Ordinance.*

- Summer Help – Cemetery/Parks, Pools, Brush Site Supervisor

*Motion to approve posting of job advertisement for summer help.*

- Grant – UMRDC – BYWAY Historical Grant

*Motion to approve submission of an application to the Minnesota Historical Society, Heritage Partnership Program to promote Development and Outreach for the Minnesota River Valley National Scenic Byway.*

**VI. Staff Report:**

- 2019 closing and 2020 opening Balances
- Departmental Budget Request -Operational & Capital
- Auditor Proposal – Conway, Deuth & Schmeising

*Motion to accept proposal from Auditors, Conway, Deuth & Schmeising for auditing services in 2020,2021,2022.*

- Designating signatories Resolution 2020-05

*Motion to approve resolution 2020-05 designating the City Administrator and City Clerk/Treasurer as Signatories for all City of Appleton Financial Accounts, Bank Accounts, and Transactional Accounts.*

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- Designating polling place Resolution 2020-06

*Motion to approve resolution 2020-06 designating polling place for the City of Appleton for the 2020 election year.*

- Equipment Surplus Disposal

*Motion to approve staff to auction or dispose of surplus Computer Equipment and leftover Scrap Iron from City Public Works Projects.*

**VII. Adjournment.**

Mayor:

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Dan L. Tosel

Council Members:

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Tori Hammerud

\_\_\_\_\_  
Jason Heinecke

\_\_\_\_\_  
Amber Molden

\_\_\_\_\_  
Andrew Schmidt